

NOTICE TO OFFERORS

ADDENDUM #1 TO REQUEST FOR PROPOSAL (RFP) 122/2023: BEHAVIORAL HEALTH CO-RESPONDER SERVICES

Offerors shall note the changes stated herein to the above-mentioned RFP and *incorporate these changes in their proposals*. Offerors shall attach a signed acknowledged copy of this addendum to their proposal, if submitting a hard copy (via paper) or agree to the addendum electronically if submitting through the electronic bid system on-line.

This addendum consists of the following information:

A) **The following clarification/information has been provided by the City of Columbia:**

Question 1) Can the City elaborate on what administrative duties would include, specifically surrounding support services provided to CPD employees through this contract.

Answer 1) Support services for CPD employees would include a mental health check-in for officers and professional support staff once every three years.

Question 2) For the Co- Responder Supervisor role, is it a firm requirement they be a licensed staff? With current licensed staff shortages in the Columbia area, it would be hard to fill this role. Would it be possible to word this as there is a preference for a licensed staff?

Answer 2) We feel it is necessary to require licensed staff if operating an emergency response mental health program. Therefore, we do not wish change the requirement.

Question 3) What decision making process would be utilized by CPD to ensure co-responder safety?

Answer 3) On-scene supervisors would assess risk to staff and co-responders. CPD is willing to work with co-responders to develop criteria to be considered.

Question 4) During non-peak hours would the Co-responders be housed at CPD facilities?

Answer 4) CPD is willing to house co-responders with 24/7 access to buildings and workspaces. We are flexible and most interested in the collaboration that occurs between officers and co-responders when they are in close proximity.

Question 5) Are there any unallowable costs to take into consideration when creating the budget?

Answer 5) We are not aware of any.

Question 6) What program would the city like to know the cost of in the budget exhibit? This is specifically in reference to the following statement “Information should be provided for the entire program, not just the portion proposed to be contracted by the City of Columbia”.

Answer 6) We are requesting the proposed budget for the City co-responder program to include all revenues and expenses, including but not limited to the amount of City funding indicated in the RFP.

NO OTHER ADDITIONAL CHANGES MADE

CALE TURNER
PURCHASING AGENT

ACKNOWLEDGMENT

The undersigned offeror hereby certifies that the change set forth in this Addendum #1 have been incorporated in their proposal and are a part of the RFP 122/2023. All other provisions of the RFP document, except as stated herein, shall remain in force as written.

Firm _____ Date _____

Signed _____