

# Pilot Grove C-4 Re-Entry Plan for 2020-2021



*The Pilot Grove C-4 School District plan is developed upon the guidance and recommendations of local health officials. It is strongly aligned to the reopening guidelines that have been provided by state and federal leaders and it's designed to prioritize the health and safety of students and staff members as we reopen school buildings and deliver instruction for the 2020-2021 school year. Guidelines and protocols may also be revised as appropriate to reflect the needs of local conditions.*

Board of Education Adopted: July 29, 2020

## **General Information for Students and Faculty/Staff**

- Students and faculty are strongly encouraged to wear protective masks, especially in situations when social distancing cannot be achieved, but protective masks are not required. (Could be revisited with level of community spread within Cooper County, Pilot Grove, and the school facility and also based on recommendations by Cooper County Public Health.)
  - If a student or faculty/staff member is unable to obtain masks, the district will provide masks. Homemade masks are acceptable but must meet school dress code guidelines.
  - Student requests for masks are subject to approval from parents/guardians.
  - Availability of district-provided masks is subject to the district's ability to procure masks (shortages of masks may limit availability).
  - Masks must be in clean, sanitary condition.
  - Students may not share masks.
- Students will be guided to wash hands multiple times per day.
- Hand sanitizer will be provided at multiple locations throughout the school
- Drinking fountains will not be used, expect for the bottle filling capabilities.
  - Students should bring personal water bottles from home. They should be labeled with the student name, and in clean, sanitary condition.
- Social distancing will be observed to the greatest extent practicable by all faculty, staff and students.
- Student activities and athletics will be conducted as usual to the extent they are permissible under local, state, and federal guidelines.
- Daily sanitizing and disinfecting will be a priority of the district.
- Attendance incentives for students will cease. Staff and students who are sick need to stay home.

## **Understanding and Recognizing COVID-19**

- The CDC lists the following as possible symptoms of COVID-19:
  - Fever or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Congestion or runny nose
  - Headache
  - Sore throat
  - Newly emerged loss of taste or smell
  - Nausea or vomiting
  - Diarrhea

## General Health Information for Students and Faculty/Staff

- Parents and students, as well as staff members, are encouraged to self-screen for potential COVID-19 symptoms before coming to school. Anyone with symptoms of illness should stay home.
- Students at school who display health symptoms that could suggest COVID-19 concerns will be checked by the school nurse. If evaluation by the nurse suggests potential for COVID-19 infection, the students will be masked until picked up by parent/guardian. Students who are ill will be walked out of the building by the school nurse or administrator to their parents. Pick up location for sick students will be the front of the building (North side facing 135) and will be identified with a sign as “Nurse Pick up”.
- Students with a temperature of 100.4 degrees or higher will be sent home.
- A student excluded from the school environment due to COVID-19 concerns may return to school in accordance with guidelines provided by the health department. Please understand that guidelines may change over time. At the time of this publication, the guidelines are as follows:
  - **Students/staff with symptoms, but not tested for COVID-19** may return if the following conditions are met:
    - No fever for 72 hours or more without the use of medicine that reduced fever and showing significant improvement for 7 days after the onset of symptoms.
  - **Students/Staff with symptoms, but tested negative for COVID-19** may return if the following conditions are met:
    - 10 days after the symptoms first appeared **and**
    - No fever for 24 hours without use of medicine that reduces fever and showing significant improvement of symptoms **and**
    - Symptoms have improved
  - **Students/Staff that have tested positive for COVID-19** may return if the following conditions are met:
    - 10 days after the symptoms first appeared **and**
    - No fever for 24 hours without use of medicine that reduces fever and showing significant improvement of symptoms **and**
    - Symptoms have improved

## Medical Inquiries

Give the nature of the pandemic, the school may make additional medical inquiries of staff and students than they otherwise would have. Please note that federal law typically limits the type of medical inquiries that can be made but given the current state of emergency the State of Missouri is in; as well as the nature of the pandemic more leeway has been given by federal agencies in this circumstance. If a parent tells the school district that a student is ill, the school district may ask the parent whether the student is exhibiting any symptoms of COVID-19. If an employee calls in sick or appears ill, the school district will inquire as to whether the employee is experiencing any COVID-19 symptoms. The school district may take the temperatures of students, employees and visitors to school property on a random basis or in situations where there is a reason to believe the person may be ill. If a person is obviously ill, the school district may make additional inquiries and may exclude the person from school property.

## Visitors to School

The Pilot Grove C-4 School District will enforce a closed campus through which all visitors to campus must report to the vestibule by the Superintendent's Office where they will be required to answer a health screening checklist and necessity of entrance is determined by Administration. Parents will be required to utilize the curb side drop off and pick up procedures and will not be permitted in the school building to wait to pick up students. Please contact the office to set up an appointment.

## Arrival to School

All students riding the bus will remain dropped off at the North doors. Students being dropped off or driving will enter through the Commons doors. Preschool students will be dropped off at the classroom door and eat breakfast in their classroom as they have in years past. K-6<sup>th</sup> grade students who wish to eat breakfast will remain in the commons sitting at grade level designated tables. Students K-6<sup>th</sup> who choose not to eat breakfast will go directly to their classroom upon arrival. 7-12 students eating breakfast will do so at designated tables in the commons. 7-12 students who do not plan to eat breakfast will go to the High School gym and social distance until time to report to 1<sup>st</sup> hour.

<h3 style="text-align: center;">Addressing Community Spread</h3> <p style="text-align: center;">(Level of community spread within School District boundary as determined by the state and local health officials)</p>		
<b>Substantial Spread:</b> Above 50 cases active/quarantined	<b>Moderate Spread:</b> 25-50 cases active/quarantined	<b>Low Spread:</b> Less than 25 cases active/quarantined
<b>Substantial Spread</b>	<b>Minimal/Moderate Spread</b>	<b>Low/No Spread</b>
<ul style="list-style-type: none"> <li>• Instructional Model: Distance/Remote Learning</li> <li>• Coordinate with local and state health officials.</li> <li>• Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible).</li> <li>• Implement distance/remote learning for students.</li> <li>• Close off affected areas and if possible, wait 24 hours before cleaning and disinfecting.</li> <li>• Implement strategies for accommodating needs of children, teachers/staff, and families at higher risk for severe illness.</li> </ul>	<ul style="list-style-type: none"> <li>• Instructional Model: Traditional with more intensive mitigation strategies and enhanced social distancing.</li> <li>• Maintain communication with local and state health officials.</li> <li>• Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible).</li> <li>• Post signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school specific protocol.</li> <li>• Isolate and deep clean impacted classrooms and spaces.</li> <li>• Implement protocol for students/staff who feel ill/experience symptoms when they come to school.</li> <li>• Implement strategies for accommodating needs of children, teachers/staff, and families at higher risk for severe illness.</li> </ul>	<ul style="list-style-type: none"> <li>• Instructional Model: Traditional with preventative practices and additional proactive processes/protocol</li> <li>• Maintain communication with local and state health officials.</li> <li>• Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible).</li> <li>• Post signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school specific protocol.</li> <li>• Implement protocol for students/staff who feel ill/experience symptoms when they come to school.</li> <li>• Implement strategies for accommodating needs of children, teachers/staff, and families at higher risk for severe illness.</li> </ul>



## Practicing Prevention

### Substantial Spread

- Use social media and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school/district specific protocol.
- Provide information regarding COVID-19 testing.

Cooper County Public Health

Phone: 660-882-2626

Missouri COVID-19 Hotline:

877-435-8411

Department of Elementary & Secondary  
Education COVID-19 Resources

<https://health.mo.gov/living/health-conditions/communicable/novel-coronavirus/>

### Minimal/Moderate Spread

- Teach and reinforce good hygiene measures such as handwashing and covering coughs.
- Provide hand soap and hand sanitizer with at least 60% alcohol, paper towels, and trash cans in all bathrooms, classrooms, and frequently trafficked areas
- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols
- Clean/disinfect frequently touched surfaces and shared objects at least daily.
- Provide masks and other appropriate PPE to staff
- Encourage students and staff to bring hand sanitizer and face masks/coverings to use from home.
- Take steps to ensure all water systems and features are safe.
- Turn off water fountains and allow students and staff to bring water bottles from home or provide bottled water.
- Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, as long as this does not pose a safety or health risk to students or staff.
- Conduct deep cleaning of schools prior to students/staff returning; schedule additional cleanings during weekends or school holidays/breaks.

### Low/No Spread

- Provide parents and staff with COVID-19 symptom checklist to use daily before students leave for school.
- Teach and reinforce good hygiene measures such as handwashing and covering coughs.
- Provide hand soap and hand sanitizer, paper towels, in all bathrooms, classrooms, and frequently trafficked areas.
- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocol.
- Clean/disinfect frequently touched surfaces and shared objects at least daily.
- Allow students and staff to bring hand sanitizer and face masks/coverings to use from home.
- Strongly encourage staff and students to wear face covering.
- Require use of water bottles & filling stations.
- Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, as long as this does not pose a safety or health risk to students or staff.
- Conduct deep cleaning of schools prior to students/staff returning; schedule periodic cleanings during weekends or school holidays/breaks (to the extent practicable)



## Transporting Students

### Substantial Spread

School buildings are closed; buses may be used to deliver meals to student's homes.

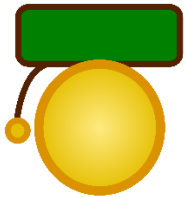
Reduce contact by leaving meals on door steps rather than waiting for families to come to the door.

### Minimal/Moderate Spread

- Provide hand sanitizer for students and bus drivers.
- Transportation contractor will provide face masks for bus drivers to wear if they desire; allow students to bring and wear face masks/coverings from home.
- Utilize limited capacity, spaced seating, and an isolation seat (to the extent practicable).
- Eliminate field trips.
- Clean and disinfect frequently touched surfaces on the bus after each use.
- Implement protocol for seating chart, loading/unloading students to minimize congregation of children from different households.

### Low/No Spread

- Implement standard operating procedures while taking preventative measures such as:
  - Providing hand sanitizer for students and bus drivers
  - Allowing bus drivers and students to wear face masks/coverings
  - Limiting field trips
  - Cleaning and disinfecting frequently touched surfaces on the bus at least daily.
  - Airing out buses when not in use. (CDC Guidance)
  - Establish assigned seating to help with contact tracing
  - Creating loading procedures from back to front with family units sitting together and allowing a seat spacing between families.



## Transitioning

### Substantial Spread



School buildings are closed.

### Minimal/Moderate Spread

- Limit mixing between groups (to the extent practicable).
- For class changes and other transitions throughout the school day:
  - Designate areas of the hallway as flow paths to keep students separated to minimize congregation of students.
  - Plan staggered class changes to decrease number of students in hallways at one time.
  - Have the same group of students stay with the same staff (or in the same location) as much as feasible.
  - Considerations for students in grades 7-12 to wear masks during class period changes can be implemented

### Low/No Spread

- Implement standard operating procedures while taking preventative measures such as:
  - Allowing students and staff to wear face masks/coverings while in large group gatherings.
  - Conducting cleaning of hallways and high-touch surfaces throughout the school day.
  - Designating areas of the hallway (i.e. lanes) to walk to keep students separated (to the extent practicable).

	<h2 style="text-align: center;">Conducting Large Group Gatherings</h2>		
	<h3 style="text-align: center;">Substantial Spread</h3>	<h3 style="text-align: center;">Minimal/Moderate Spread</h3>	<h3 style="text-align: center;">Low/No Spread</h3>
	<p>School buildings are closed. Abide by the maximum number of people allowed to congregate as defined by the Governor’s current statewide Executive Order.</p>	<ul style="list-style-type: none"> <li>• Abide by the maximum number of people allowed to congregate as defined by the Governor’s current statewide Executive Order.</li> <li>• Discourage the congregation of students in parking lots and common areas.</li> <li>• Stagger the schedule for large group gatherings.</li> <li>• Utilize large spaces (i.e. gymnasiums, outside spaces – as weather permits) for social distancing</li> <li>• Follow MSHSAA guidelines for sporting events and practices.</li> </ul>	<ul style="list-style-type: none"> <li>• Implement standard operating procedures while taking preventative measures such as: <ul style="list-style-type: none"> <li>-Providing hand sanitizer for students and staff.</li> <li>-Allowing students and staff to wear face masks/coverings.</li> <li>-Limiting unnecessary congregations of students and staff.</li> <li>-Follow MSHSAA guidelines for sporting events and practices.</li> </ul> </li> </ul>
	<h2 style="text-align: center;">Entering the School Buildings</h2>		
	<h3 style="text-align: center;">Substantial Spread</h3>	<h3 style="text-align: center;">Minimal/Moderate Spread</h3>	<h3 style="text-align: center;">Low/No Spread</h3>
	<p>School buildings are closed; administration will leverage virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures.</p>	<ul style="list-style-type: none"> <li>• Post signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocol.</li> <li>• Implement protocol for students/staff who feel ill/experience symptoms when they come to school</li> <li>• Screen students and staff (to the extent practicable): <ul style="list-style-type: none"> <li>-Take temperatures of symptomatic staff and students.</li> <li>-Isolate and send home if internal temperature over 100.4°F</li> </ul> </li> <li>• Restrict nonessential visitors and volunteers and request use of face coverings/masks, and screen visitors.</li> <li>• Implement protocol for student pick up/drop off: staggered entry and marked spacing for pick up.</li> </ul>	<ul style="list-style-type: none"> <li>• Implement standard operating procedures while taking preventative measures such as: <ul style="list-style-type: none"> <li>-Provide hand sanitizer for students and staff.</li> <li>-Limit unnecessary congregations of students and staff.</li> <li>- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocol.</li> <li>-Implement protocol for students/staff who feel ill/experience symptoms when they are at school.</li> <li>-Implement protocol for visitors: screening visitors, provide pick up/drop off procedures.</li> </ul> </li> </ul>



## Serving Meals

### Substantial Spread

- Practice established social distancing protocols to the greatest extent practicable.
- Provide PPE to participating staff.
- Reduce contact by providing multiple days of meals during a designated time.

### Minimal/Moderate Spread

- Allow student hand washing before and after meal service
- Provide hand sanitizer for students and staff.
- Use disposable plates, utensils, etc.
- Mark spaced lines to enter the cafeteria and serving lines (to the extent practicable); designate entrances and exit flow paths; stagger use
- Conduct cleaning of cafeterias and high-touch surfaces throughout the school day

#### Alternative Serving Models:

- Serving meals in classrooms
- Serving meals in cafeterias with:
  - Spaced serving lines
  - Spaced seating
  - Consider pre-packaged boxes or bags for each student instead of traditional serving lines. Avoid sharing of foods and utensils.

### Low/No Spread

- Implement standard operating procedures while taking preventative measures such as:
  - Providing hand sanitizer for students and staff and allow students hand washing before and after meal service.
  - Allowing students and staff to wear face masks/coverings while in large group gatherings.
  - Conducting cleaning of cafeterias and high-touch surfaces throughout the school day.





## Supporting Teaching and Learning

### Substantial Spread

School buildings are closed.

Implement Distance Learning Plan via DESE approved Alternative Methods of Instruction Plan.

### Minimal/Moderate Spread

- Maximize social distancing (to the extent practicable).
- Limit physical interaction through partner or group work.
- Utilize large spaces and outside spaces – as weather permits) for social distancing.
- Follow MSHSAA guidelines for sporting events and practices.

### Low/No Spread

- Implement standard operating procedures while taking preventative measures such as:
  - Providing hand sanitizer for students and staff.
  - Conducting cleaning of classrooms and high-touch surfaces each day.
 Limiting physical interaction through partner or group work.
- Establish an academic baseline through the administration of formative assessments at the beginning of the school year.
- Conduct meetings with teachers to identify where students are academically.
- Target interventions and supports:
  - Provide additional instructional supports to:
    - \* Students at risk of not graduating on time.
    - \* Students who struggled in the prior distance/remote learning environment.
    - \* Other students identified as being behind academically by teachers and parents.
  - Identify essential concepts/skills by grade level/course.
- Prepare for potential future distance/ remote learning.
  - Develop a digital learning plan.
  - Integrate virtual learning practices (digitizing lessons and utilizing online assignments).
  - Provide virtual learning-specific professional development for teachers.



*\* Vulnerable Populations -- Elderly individuals and/or individuals with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring such therapy.*

## Protecting Vulnerable Populations\*

### Substantial Spread

School buildings are closed.

### Minimal/Moderate Spread

- Provide remote/distance learning opportunities for vulnerable student populations in consultation with parents and public health officials.
- Provide PPE to vulnerable students and staff as appropriate.

### Low/No Spread

- Implement standard operating procedures while taking preventative measures such as:
  - Providing hand sanitizer for students and staff.
  - Allowing vulnerable students to complete their coursework virtually.
  - Allow vulnerable students and staff to wear PPE throughout the school day (to the extent practicable).
  - Establish a process for regular check-ins with vulnerable students and staff.
  - Allow an early transition for vulnerable students to transition to classes.
  - Limit large group gatherings/interactions for vulnerable students and staff.



## When a Child, Staff Member, or Visitor Becomes Sick at School

- Provide an isolation room to separate anyone who exhibits COVID-like symptoms.
- Provide low traffic location for parent pick up of student who exhibits COVID-like symptoms.
- Communicate closely with local health officials regarding any potential COVID-19 cases.
- Advise sick staff members and children not to return until they are no longer symptomatic according to CDC requirements.
- Those individuals who have had close contact to a person diagnosed with COVID-19 should stay home and follow CDC & state health department guidance if symptoms develop. If a person does not have symptoms, follow appropriate CDC & state health department guidance for home quarantine.