

# Iberia R-V Re-Opening Guidelines

As of July 31, 2020

## Introduction

- Iberia R-V School District is committed to providing a quality education to our students, while also working to ensure their safety and well-being. The reopening guidelines presented in this document, in response to COVID-19, follow county, state and federal recommendations as much as feasible in our school environment. They also incorporate best practices advocated by school and medical associations. These guidelines are not set in stone - They will be modified as needed in response to the continually changing recommendations as they are issued by various levels of government and professional associations. Please be patient and understanding as we work to navigate these unusual times.

## Health Information

- Staff members, parents and students should self-screen for COVID-19 symptoms before coming to school. Anyone with symptoms of illness should stay home. Do not come to school sick. Current symptoms include, but are not limited to: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea.
- Staff and students will be checked daily for symptoms of COVID-19. Those who display symptoms of COVID-19 will be checked by the nurse. If the nurse's evaluation suggests a potential COVID-19 infection, the individual will need to leave school. The individual will be masked and isolated until they leave school.
- Staff or students with a temperature of 100 degrees or higher will need to leave school. This was already standard practice in the district.
- Anyone excluded from school due to COVID-19 concerns may return to school in accordance with guidelines provided by the health department (below). These guidelines may change over time. At this point, the following guidelines apply:
  - Staff/Students with symptoms, but not tested for COVID-19 may return to school when the following conditions are met:
    - Symptoms have subsided
    - Fever-free, without medication, for 24 hours
  - Staff/Students with symptoms, but tested negative for COVID-19 may return to school when the following conditions are met:
    - Symptoms have subsided
    - Fever-free, without medication, for 24 hours
  - Staff/Students that have tested positive for COVID-19 may return to school when the following conditions are met:
    - When considered recovered by the Miller County health department, based on the following criteria:
      - If symptomatic - 10 days after beginning of symptoms and fever-free, without medication, for 24 hours
      - If asymptomatic - 10 days after date of the test

- Staff/Students who have been identified as a close contact to an infected person may return 14 days after their last exposure to the infected person. An exception may be made for staff wearing masks consistently and appropriately.
- Anyone with symptoms will need to stay home and will be encouraged to be tested ASAP.
- The health department will be involved with each of these situations.

### School Structure Options

Not knowing what the future holds regarding COVID-19 in our area, we've created three options for how school will be conducted. We could use one, two, or all three of these in the course of the school year. Individual settings and plans not described here may be necessary for students with special considerations.

- Option 1 - On-Site Attendance
  - Regular school - Students attend classes at school.
  - Teachers are encouraged to incorporate some virtual learning into their instruction, to better prepare everyone in case we have to move to Option 2 or 3.
  - Virtual-only option available for students unable to attend on-site due to health concerns. Virtual-by-Choice option available for others who choose not to attend on-site. These options will not make use of hold-harmless grading. Grades will be based on meeting the requirements of each course and the quality of work.
- Option 2 - Alternating On-Site and Virtual
  - Students will be on-site on alternating days. One week they will attend Monday, Wednesday, and Friday. The following week, they'll attend Tuesday and Thursday.
  - Students will attend virtually on the days they are not attending on-site.
  - Possible rules for the half-and-half split of students follow. The manner of split will be announced if this option becomes necessary.
    - The two groups will be split alphabetically, based on the last name of the oldest Iberia R-V student in the home. Virtual-only option available for students unable to attend on-site due to health concerns. Virtual-by-Choice available for others who choose not to attend on-site. These options will not make use of hold-harmless grading. Grades will be based on meeting the requirements of each course and the quality of work.
    - Students in grades Kindergarten through 6 will attend school on-site five days a week. Students in grades 7 through 12 will receive all instruction virtually. This option will not make use of hold-harmless grading. Grades will be based on meeting the requirements of each course and the quality of work. Virtual-only option available for students unable to attend on-site due to health concerns. Virtual-by-Choice available for others who choose not to attend on-site. These options will not make use of hold-harmless grading. Grades will be based on meeting the requirements of each course and the quality of work.

- Option 3 - All Virtual
  - All students will make use of virtual instruction. This instruction will be provided by district staff, except to those students who have elected to enroll all-virtual as a result of a health condition or Virtual-by-Choice. Those students will receive instruction through our selected online course provider.
  - Devices will be provided to all students, unless described differently in this document.
  - In this option, the district will attempt to provide limited internet connectivity to those homes in need of such service. This service is not provided to those students who are enrolled Virtual-by-Choice.
  - Packets will only be used in cases where internet connectivity cannot be achieved, as confirmed by the district.
  - Teachers will make use of regular “office hours” to be available for student questions.
  - This option will not make use of hold-harmless grading. Grades will be based on meeting the requirements of each course and the quality of work.

#### Virtual-by-Choice

We recognize that some students may not be able to attend classes in-person due to health concerns or simply as a matter of family choice. These families already know the student will not be able to attend school. For those cases, the district will make use of the following:

- Online/Virtual courses will be provided through Launch, a virtual course access program designed for Missouri students and run through Springfield Public Schools (MO). The district has been partnered with Launch for a few years, and we’ve been quite pleased with the attentiveness of the Launch instructors and the rigor of their classwork. More information at: [fueledbylaunch.com](http://fueledbylaunch.com).
- These students would still be enrolled in Iberia R-V, but students will receive their instruction, feedback, and grades from the Missouri teacher facilitating the Launch class. Iberia R-V will still monitor student participation and performance.
- Students/Parents who opt for full virtual instruction will be required to remain in that format the entire semester. We will allow 7 days from their first day of enrollment during which they may convert back to on-site instruction. After that time, they must remain in virtual coursework for the entire semester and may not return to regular on-site classes until the following semester. Once a student is enrolled in all-virtual or Virtual-by-Choice, they’re enrolled for the entire semester.
- Launch grades transfer directly to a student’s Iberia R-V record and transcript and will be included in GPA.
- If students are not successful with their online coursework, or they fail to complete their work as assigned, they may not be approved for future semesters of Virtual-by-Choice.
- The district may, but not necessarily, temporarily provide a device, if needed, for Virtual-by-Choice students. That device remains the property of Iberia R-V.
- If Virtual-by-Choice is selected as the instructional delivery method, it is the responsibility of the family to obtain internet service. The district will not provide internet connectivity

for those selecting Virtual-by-Choice, as outlined in state law. If there are both all-virtual (for health condition) student(s) and Virtual-by-Choice student(s) in the same household, it is the responsibility of the family to provide internet access.

- Additional rules and laws regarding enrollment in Virtual-by-Choice will still be in effect.
- Students who opt for all-virtual and Virtual-by-Choice may participate in extracurricular and/or athletic activities only as allowed by MSHSAA regulations and district policy.
- A form will be made available for students/families needing to pursue this option. It is available at <https://forms.gle/VisSMrkeMfMajZBY6>

### General Information

- The use of protective masks and/or face shields is highly recommended for both staff and students.
  - The district will provide a mask to all staff and students. Other masks are acceptable, but must meet school dress code guidelines.
  - Masks should be in clean, sanitary condition. Masks may not be shared.
  - This recommendation could become a requirement based on guidance provided by the health department.
  - If someone cannot wear a mask, it is highly recommended that they wear a face shield.
- Students will be reminded of proper handwashing procedures and will be guided to wash hands multiple times a day.
- Hand sanitizer will be available at multiple locations. Students will be encouraged to use it.
- While drinking fountains will be available, staff and students are encouraged to make use of water bottles. Bottle filling stations are available. Personal water bottles should be labeled and may not be shared.
- Social distancing will be practiced to the greatest extent possible by all staff and students. Classroom desks will be spread out as much as possible. Students should minimize the time they spend in the hallways and in close gatherings.
- Seating will be assigned in all classrooms.
- Student athletics and activities will be held as usual as long as permissible by government guidelines and MSHSAA (Missouri State High School Activities Association) directives. Attendance expectations and limitations may be modified to meet provided guidelines.
- Cleaning and disinfecting of surfaces will be completed regularly throughout the day and during the regular evening custodial service.
- Attendance incentives will temporarily cease. No rewards will be tied to student attendance. If students or staff are sick, they need to stay home.
- Students will be assigned and provided a device (Chromebook, tablet, etc.) for use during the year and in case it is necessary to return to virtual education (Option 3). These devices remain the property of the district. The district is under no obligation to provide devices to Virtual-by-Choice students.

- Second semester grades for the 19-20 school year were based on a hold-harmless system. This means a student could not have a second semester grade lower than their 3rd quarter grade in that class. However, we will not use a hold-harmless system in the 2020-2021 school year. Students are expected to complete their work, even if they are not on-site. Grades will be determined by meeting the requirements of each course/subject and the quality of work. Given the school time already missed due to COVID-19, the consequences of not completing work are too devastating to be overlooked, excused or rewarded. If students are not meeting the expectations of the course/subject and/or are not completing their assignments, this will be reflected in their grades.
- Students who are taking courses virtually, either by medical necessity or Virtual-by-Choice are expected to regularly access the course(s) and complete activities and assignments that are given. If students are not properly/sufficiently participating and performing in this coursework, they may be removed from this option. At that point, the students can attend school on-site or the parents may choose to homeschool at their own expense.
- If it becomes necessary to change from Option 1 to Option 2 or 3, decisions regarding athletic and extracurricular participation will be made at that time.

#### Transportation

- Parents/Guardians are encouraged to drop off and pick up students instead of using bus service, if possible. This will reduce the number of students on each bus, allowing for additional distancing between students.
- Buses will be organized to provide distancing between students as much as possible. Students riding the bus from the same household may be required to sit together.
- Seats will be assigned and a seating chart will be maintained.
- Windows may be lowered to allow for air flow, as long as disruptions do not occur.
- Buses will be unloaded upon arrival at school.
- Buses will be sanitized following each route.
- Masks are strongly encouraged.

#### Arrival at School

- Elementary students will go directly to their classroom on arrival at school. High school students will pick up breakfast, quickly organize what they need for the day, and then go to their 1st Hour class. Students should distance as much as possible. Gatherings will be dispersed.
- Classroom and 1st Hour teachers will conduct temperature checks on all students. Those with fevers will be rechecked, and then referred to the school nurse if a fever is confirmed. Those displaying other symptoms may still be referred to the school nurse for evaluation. Staff members will also conduct temperature checks on themselves.

#### School Day Procedures

- Classroom seating will be spread out as much as possible.

- Sanitizer will be available in all classrooms and other locations. Students will be encouraged to wash their hands and make use of sanitizer.
- Entry to the school by visitors will be limited only to that absolutely necessary. These visitors will be screened for COVID-19 symptoms. Any business that can be transacted at an office service window will be conducted there.
- Outside of being at their assigned lunch location and A+ assignments, high school students will not visit the elementary. Likewise, elementary students shall not be in the high school without an appropriate reason.
- School supplies should not be shared between students. In cases where sharing is necessary (PE, Art, etc.), those supplies will be sanitized after each class period of use.
- For the time being, there will be no assemblies or other mass gatherings during the school day.
- Windows may be opened to increase air flow, as long as disruptions do not result.
- Elementary specials teachers will go to the classrooms. Students will not travel as a group to specials classes.
- Dressing out for high school PE is recommended, but not mandated. Students not dressing out should stay out of the locker rooms. PE equipment will be sanitized after each class period of use.

#### Lunch Procedures

- Elementary breakfast and lunch will be in the classroom. Meals will be brought to the rooms.
- 7th/8th grade and 9th/10th grade students will eat lunch in the cafeteria (separate shifts). There will be open seats between students.
- 11th/12th grade students will pick up their lunch and take it to classrooms to eat. This cuts the number of students in the cafeteria during each lunch shift in half. Staff will receive instructions on these procedures.
- Cafeteria tables will be cleaned/disinfected between uses.

#### Elementary Bathroom Breaks/Recess

- A schedule will be followed allowing one classroom at a time in each hall to use the restroom. Students will wash their hands when they finish.
- A schedule will be followed allowing one grade-level at a time on the playground for recess.

#### End Notes

- These procedures are constantly being updated in response to new guidance received. They should be checked regularly for changes.
- School policy will still be in place and followed, with the possible exception of temporary changes in response to law or DESE directive.