

Reopening Plan for Cole R-1 School District

Introduction- As the Cole R-1 School District plans for the reopening of school, our goal is to provide a safe environment for our students and staff. We understand that these recommendations will be adopted, reviewed and revised accordingly to the guidance given by the Federal, State, and Local health officials. As a district we understand that this plan may create some inconvenience but we are following the guidelines and recommendations to minimize the spread of communicable diseases in our district. This plan will help reduce the threat of the spread of communicable diseases. The intent of this plan is to provide a start to school that is as normal as possible and be modified in the event of a positive case. The district will remain open until given guidance from the county health department. The district will develop plans in the case of limiting the number of students per day in the building.

Governance

1. Students
 - a. The Cole R-1 School District will temporarily suspend all attendance policies as they may relate to receiving of credit and promotion to the next grade. We believe that attendance is still key to the success of the student in making academic progress and encourage parents to continue in making sure students are in attendance at school if they are well.
2. Staffing
 - a. During this time, school staff attendance is of the greatest importance as we ensure our students are achieving their educational goals. In the event a staff member must miss school because of illness related to COVID-19, staff leave will be waived during this time.

Health Protocols

1. Parent responsibilities -
 - a. We encourage parents to take daily temperatures of students before school each morning. In the event a student is ill and exhibits signs of COVID-19, we ask the parents to follow the health protocol outlined by the district.
2. Students -
 - a. Hygiene - Create an appropriate schedule to wash hands during the day.
 - b. Students will practice social distancing when feasible.
3. Staff-
 - a. Staff will take temperature daily upon entering the building and register findings on a daily log sheet. In the event a notice of difference of temperature is found, the staff member will immediately notify the office.
4. Illness protocol
 - a. Appendix A - Health Protocol for Epidemic/Pandemics
 - b. If a student is excluded from school due to COVID-19 symptoms or has had a positive COVID19 test, his or her siblings or other students living in the same household will be excluded from school and asked to self-quarantine.

Physical Plant

1. Daily Routines
 - a. Routine Disinfectant of common areas at the beginning of the day, lunch shifts and end of the day.
 - b. Try to keep doors open in the morning at drop off times so kids do not have to touch the handles. Keep classroom doors open while students are arriving in the classroom.
 - c. Playgrounds will be disinfected daily.
 - d. Limit access of building to essential personnel. Do not allow parents to walk students in the building in the morning.
 - e. Keep an accurate record of any person other than students and staff that enter the building, their reason for being there, and the location(s) in the building they traveled to.
 - f. Students are encouraged to bring water bottles and not use the drinking fountains.
2. Food Service
 - a. The uses and serving of all communal utensils will be refrained from where feasible.
 - b. Lunch schedules will be staggered to avoid groups of students walking by other groups of students and to allow for the cafeterias to be cleaned and sanitized between each shift.

Social Distancing in the School Environment

1. Upon entering the school building each day, students will immediately go directly to the homeroom or first hour classroom. If the student is eating breakfast, they will go directly to the cafeteria and then return to the classroom.
2. Students will be spaced out as best as possible in the classroom and in the cafeteria.
3. Students will practice social distancing when possible during the day.

Transportation

1. Student ridership will be limited to approximately 43 students per bus.
2. Students will load back to front when possible and set in family units.
3. Only one bus will unload at a time.

Positive Case Protocol

1. In the event a positive case is confirmed, the district will take the necessary steps to assist the county health department in contact tracing.
2. School may be temporarily closed upon the recommendation of the county health department to allow for proper cleaning and sanitation.
3. The school district will contact parents/students and employees and notify them that a person who tested positive for COVID-19 was in the building and encourage cooperation with the school district and the local health department to trace contacts with the individual. The individual who tested positive will not be identified in communications to the school community at large but may need to be selectively identified for contact tracing by the health department.

4. While the school building is closed, all school activities will be cancelled or rescheduled, regardless of whether the activity was to take place in the building or another location, including extracurricular activities, before and after-school programs, and field trips. Parents/students and employees will be encouraged to stay at home until more information is provided by the school district or the health department(s).

Following are the plans for three scenarios in the case we are required to move to a modified schedule.

Scheduling Plan

1. Plan A - School in session
2. Plan B - Modified Schedule
 - a. Monday, Wednesday and Tuesday Thursday, Friday E-Learning
 - b. 50% student attendance; Students will be divided by families.
3. Plan C - School Closed
 - a. E-Learning virtual platform

Academics

1. Learning Plans
 - a. Elementary/Middle School
 - i. Plan A - School in session
 1. Implement standard operating procedures while taking preventative measures such as:
 1. Encouraging hand washing and providing sanitizer for students and staff
 2. Conducting cleaning of classrooms and high-touch surfaces each day.
 2. Establish an academic baseline:
 1. At the beginning of the school year formative assessments will be administered in order to obtain an academic baseline for each student.
 2. Teachers and administrators will conduct meetings to discuss where students are academically and create a plan on how to close the academic gap.
 3. Prepare for potential future distance/virtual learning
 1. Review the current AMI (Alternate Methods of Instruction) plan and make necessary changes to ensure quality instruction for all students.
 2. Integrate virtual learning practices:
 - a. Digitizing lessons
 - b. Using Google Classroom
 - c. Completing lessons/assessments on learning platforms
 3. Schedule school wide training on digital learning platforms
 - ii. Plan B - Modified Schedule
 1. Traditional Instructional Model -

2. Evaluate each class to balance numbers in the elementary to reduce class size. In the middle school evaluate how class size can be reduced by the manipulation of the master schedule. Practice social distancing within the classroom (as feasible).
3. Limit partner/group work

iii. Plan C - If School is Closed:

1. Implement AMI (Alternate Method of Instruction) Plan
2. Distribute printed instructional packets of instructional materials, Chromebooks, Kjeets and any other materials that may be required for virtual learning
3. Teachers will be expected to maintain weekly office hours in order to provide tutoring, class meetings, or to provide any other necessary academic resources for students.
4. Assure an appropriate placement for student work to be dropped off
5. Communicate to community the plan for the distribution of meals
6. Communicate the location and dates/times that student work can be dropped off

b. High School

i. Plan A- School is in session

Implement standard operating procedures while taking preventative measures such as:

1. Encouraging hand washing and providing sanitizer for students and staff
2. Conducting cleaning of classrooms and high-touch surfaces each day.

Assess students:

1. Teachers will use power standards to evaluate prior knowledge in order to meet students' needs
2. This data will guide the instructional process. Teacher collaborative teams will gather data and determine what interventions/extensions will be used.
3. Power standards will be crucial.

AMI:

1. All classroom teachers will use Google Classroom as their platform
2. Google Certification will be encouraged.
4. Once per week a lesson will be done virtually through Google. The teacher will become a facilitator to that lesson. Thus increasing familiarity with the process in case school closure occurs.

ii. Plan B- modified schedule

1. Limit class sizes.
2. Possibly create 3rd lunch shift
3. Follow plan A

- iii. Plan C - If School is Closed;
 1. Implement AMI (Alternate Method of Instruction) Plan
 2. Distribute printed instructional packets of instructional materials, Chromebooks, Kjeets and any other materials that may be required for virtual learning
 3. Communicate to community the plan for the distribution of meals
 4. Communicate the location and dates/times that student work can be dropped off
 5. Assure an appropriate placement for student work to be dropped off
 6. Teachers will be required to hold office hours if not allowed in the building.

2. In the case the district goes to a modified schedule (Plan B) as recommended by the local health officials, students will attend either Monday, Wednesday, or Tuesday, Thursday. Friday will be an e-learning day for students.

Technology Plan

1. Plan A- School in session
 - a. In-service training will be provided to teachers to allow for student implementation while school is in session.
 - b. Data access points will be acquired to allow for greater access for all students.
2. Plan B - Modified Schedule
 - a. Monday, Wednesday and Tuesday Thursday, Friday E-Learning
 - b. Blue and White Schedule
 - c. 50% student attendance; Students will be divided by families.
 - d. Technology devices will be provided to students to allow access to the e-learning platforms on non instructional days.
3. Plan C - School Closed
 - a. E-Learning
 - i. K-5 I-Ready platform
 - ii. 6-8 Study Island
 - iii. 9-12 Google Classroom
 - iv. Teacher will teach remotely

Appendix A
Cole R-1 Russellville
Health Protocol for Epidemics/Pandemics

It is essential for the school community to work together to prevent the introduction and spread of COVID-19 in the school environment and in the community while still providing a quality education program.

State statute gives public school districts the authority to exclude students who have a contagious disease such as COVID-19 or who are liable to transmit the disease after having been exposed to it. See 167.191, RSMo. In addition, the local health department has the authority to exclude students from school and may order students and others to isolate or quarantine. 19 CSR 20-20.05. Cole R-1 School District will be working closely with the local health departments.

Exclusion from School

Students and employees will be excluded from school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19 based on CDC Guidance that is not otherwise explained:

- a) A fever of 100° F or greater
Or a combination of the following:
- b) Cough
- c) Shortness of breath or difficulty breathing
- d) Chills
- e) Repeated shaking with chills
- f) Muscle pain
- g) Headache
- h) Sore throat
- i) New loss of taste or smell.

Screening

The current CDC guidelines do not require screening of all students or employees for COVID-19 prior to entering a school building. Each student and family unit should self screen prior to coming to school. Employees will be required to self screen and log daily temperatures prior to the beginning of every school day. Students and employees exhibiting symptoms of COVID-19 without other obvious explanations are prohibited from coming to school, and if they do come to school, they will be sent home immediately.

Medical Inquiries

Given the nature of the pandemic, the school district may make additional medical inquiries of staff and students than they otherwise would have. Please note that federal law typically limits the type of medical inquiries that can be made but given the nature of the pandemic more leeway has been given by federal agencies in this circumstance. If a parent tells the school district that a student is ill, the school district may ask the parent whether the student is

exhibiting any symptoms of COVID-19. If an employee calls in sick or appears ill, the school district will inquire as to whether the employee is experiencing any COVID-19 symptoms. The school district may take the temperature of students, employees and visitors to school property on a random basis or in situations where there is reason to believe that the person may be ill. If a person is obviously ill the school district may make additional inquiries and may exclude the person from school property.

Wearing Masks and other Personal Protective Equipment (PPE)

Some employees may be required to wear PPE when directed to do so by the district protocol or the employee's supervisor. Any person is welcome to wear a mask or PPE in the school building unless it inhibits the person's ability to perform his or her job, inhibits a student's ability to participate in the educational process or is disruptive to the educational environment.

Return to School After Exclusion

Once a student or employee is excluded from the school environment, they may return if they satisfy the recommendations of the CDC. Currently those guidelines are:

1. **Untested.** Persons who have not received a test proving or disproving the presence of COVID-19 but experience symptoms may return if the following three conditions are met:
 - a. They have not had a fever for at school district 72 hours (that is three full days of no fever without the use medicine that reduces fevers); and
 - b. Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
 - c. At school district seven (7) calendar days have passed since your symptoms first appeared.
2. **Tested.** Persons who experienced symptoms and have been tested for COVID-19 may return to school if the following three conditions are met:
 - a. They no longer have a fever (without the use medicine that reduces fevers); and
 - b. Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
 - c. They have received a negative test.
3. **Tested with no symptoms.** Persons who have not had symptoms but test positive for COVID-19 may return when they have gone seven (7) calendar days without symptoms and have been released by a healthcare provider.

Students may also return if they are approved to do so in writing by the student's health care provider.

Siblings or Other Students in the Household

If a student is excluded from school due to COVID-19 symptoms or has had a positive COVID19 test, his or her siblings or other students living in the same household will be excluded from school and asked to self-quarantine.

Self-Quarantine

If a student or employee has recently had close contact with a person with COVID-19 symptoms or diagnosed with COVID-19 or has recently traveled from somewhere considered to be a “hot spot” by the CDC, the school district may exclude the student or employee from the school building and recommend that they self-quarantine for 14 calendar days.

Response to Exclusion from School or Self-Quarantine

As soon as the school district becomes aware of a student or employee that may have COVID-19 or that has been excluded from school or recommended to self-quarantine, the custodial staff will be informed so that all desks, lockers and workspaces of the person are thoroughly disinfected. If the school is not open when notification occurs, the custodial staff will wait 24 hours or as long as possible prior to disinfecting and instead will block off the area so that others do not have contact. However, if that is not possible or school is in session, the cleaning will occur immediately.

Separation While in School

Each school will have a room or space separate from the nurse’s office where students or employees who may have COVID-19 or another communicable disease will wait to be evaluated or for pickup. Students will be given a mask to wear. Only essential staff and students assigned to the room may enter, and the room will be disinfected several times throughout the day. Social distancing will be practiced, and staff must wear appropriate PPE. Students who are ill will be walked out of the building to their parents.